



Meeting minutes

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| Date | Tue 28 Mar 2023 09:30 |
| Type | Committee Meeting |
| Venue | zoom meeting |
| Attendees | Patricia Habner; John Turner; Sarah Widin; John van Barneveld; Joan Mathiesen; Paul Reynolds; Jacek Czarski; Willy Silk |
| Apologies | Beryl Turner; Marilyn Nelson |
| Absences | There are no absences recorded. |

Item #1. Apologies

Raised by Patricia Habner

Item #2. valed

Raised by Patricia Habner

Iris Anthony from Burleigh Heads/palm Beach

Item #3. Endorsement of February minutes

Raised by Patricia Habner

Amendments - 9. General Business

9.2 Gateball new logo - reviewed and noted

8.4.3 Unresolved

9.4.4 Resolution - that the President to approach top players from other states to hold training sessions

9.4.6 Unresolved - carry over to next meeting

The Minutes from the February 28th MC meeting including the amendments have been endorsed and will be ratified at the next MC meeting.

Attached files

| File name | Type | Size |
|--|------|------|
| Minutes from the February 28th 2023 MC meeting | DOCX | 27KB |

Item #4. Conflicts of Interest

Raised by Patricia Habner

Joan Mathiesen, John Turner, John van Barneveld have conflicts of interest with submissions for funding.

Item #5. VOC"s

Raised by Patricia Habner

- VOC1 1. The MC resolves to appoint Sue Green to the Selection sub-committee Resolved
2. The MC resolves to appoint Ross Rillie to the Selection sub-committee Resolved
- VOC2 Approve or not -
1. The MC resolve to make a payment to the Queensland Association Bronze Medal winner for travel to Cairnlea for the three-day Australian Gold Medal event of \$500 Resolved
2. The MC resolve to make a payment of \$1000 to Queensland player (filled in for withdrawal) to support travel to NZ for the Worlds U21 Championships Not approved
3. The MC resolves that the chair of the SCR Nationals sub-committee be paid for expenses occurred for the 2024 GC Australia events with a top limit of \$5000 Resolved
- VOC3 Complaint received - In the absence of a Complaints Officer the MC resolve to either accept an offer from a MC member to carry out the investigation or accept the appointment of an Investigative officer to investigate or make the decision to go to the Justice department
- Resolved that an Investigative Officer is appointed
- VOC4 The Governance Committee resolves that the 3 revised Policies - Social Media, Media, By-laws - and the 2 Job Descriptions - State Selection sub-committee member, State squad co-ordinator - be endorsed.
- Resolved
- VOC5 The MC resolve to override the Selection policy for the year 2023 selection of GC team. The team selection date will be delayed by two weeks to allow two Selection events to be held in that period. Resolved

Item #6. Actions Arising List

Raised by Patricia Habner

Review outstanding actions and update

Attached files

| File name | Type | Size |
|---|------|------|
| Actions arising register 2023 | XLS | 70KB |

Item #7. Correspondence

Raised by Willy Silk

See attached list. Items of note are highlighted.

Item #8. President's Report

Raised by Patricia Habner

The President, Vice President, and the Queensland Board member, attended the ACA Annual General Meeting held in Melbourne on the 20th March. Di Leahy and Ros Crowe were observers.

All Board positions were filled. A new Treasurer was appointed. It was pleasing to see the states working together.

A graphic designer will be appointed to help design the ACA - states logo.

It is hoped that all states will be able to use the ACA resources.

The President attended an information sessions on the Sunshine Coast held by the CAQ MPIO officer. The process from grievance to Tribunal was outlined. It was clear that clubs are interested in gaining Flow charts on how to maintain a healthy club.

It was evident that clubs needed to deal with issues immediately.

Mark Stephens is willing to hold sessions in other regions if required.

Item #9. Secretary's Report

Raised by Patricia Habner

All correspondence was dealt with.

Actions from February minutes were dealt with.

Item #10. Registration report

Raised by Patricia Habner

Attached files

| File name | Type | Size |
|--|------|------|
| 2023 CAQ March Membership Report (2) | XLSX | 13KB |

Item #11. Treasurer Reports

Raised by John Turner

Three submissions for funding were received - BSR, GCTR, and WBBR. All were approved.

Resolution: that the submissions from the 3 regions be approved.

Attached files

| File name | Type | Size |
|--|------|------|
| CAQ Balance Sheet Feb 2023 | PDF | 36KB |

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|--|-----|-------|
| CAQ P&L Feb 2023 | PDF | 42KB |
| CAQ Budget Comparison Feb 2023 | PDF | 44KB |
| CAQ Treasurer Report Summary February 2023 | PDF | 164KB |
| CAQ Treasurer Written Report February 2023 | PDF | 82KB |

Item #12. IT report

Raised by Patricia Habner

Item #13. Governance report

Raised by Sarah Widin

The Governance committee is working on the CAQ Heat Policy. it will be necessary to check on the effects the policy will have on the Insurance policy and on the Public Liability policy.

Attached files

| File name | Type | Size |
|---|------|-------|
| Governance minutes 22nd February 2023 | PDF | 230KB |

Item #14. Minutes received

Raised by Patricia Habner

1. ACA 14th March Minutes
2. ACA AGM March Minutes

Item #15. Reports received

Raised by Patricia Habner

1. TM & TR reports for Men's Golf Singles
2. TM & TR reports for Women's Golf Singles

Item #16. Newsletters received

Raised by Patricia Habner

1. ACA Bulletin
2. WFC Newsletter
3. Bribie Island CC Newsletter

Item #17. General Business

Raised by Patricia Habner

- 17.1 Visits by MC to Regions Headland Buderim, GCTR, Sunnyside, Ipswich

The Vice President and Secretary will co-ordinate dates for visits to regions interested.

The invitation for visit by MC members will be resent to regions who have not replied.

17.2 Request for disclosure of honorariums,

The Finance committee will follow up with this request.

17.3 CAQ Management committee membership

Clarity is needed for Section 10 of the By-laws - President and BS delegate will discuss on whether a change is needed.

17.4 Application from Keith Chur-Hansen for the position of CAQ Gateball Referee Coordinator - resolved

17.5 Application of Beryl Turner for CAQ Golf Coordinator - resolved

17.6 Appointment of MPIO Mark Stephens - Mark will hold position until a replacement can be found - resolved.

The secretary will email clubs for EOI for the separate positions of Complaints officer and MPIO.

The CAQ may have to pay a Complaints officer from another sport to handle complaints received. Secretary will contact Sports management with notice for other tenants.

17.7 An Application has been received from Carole Atkinson (Caloundra) for the position of Association co-ordinator.

Resolve to appoint Carole Resolved

17.8 EOI for ACA Tournament Director/Management course Workgroup from Willy Silk and Gwen Connolly.

Nominations sent to ACA

17.9 Consideration of investigating Toowong Bowling Club lawns. Letter sent to Brisbane City Council for appointment with the Lord Mayor. To date, no reply received. The Assistant Secretary will follow up.

17.10 Rebranding of CAQ Logo - ACA will be setting up focus group to produce the logos.

A survey has been sent to all clubs to pass on to their members so that the view of as many as possible is received.

Attached files

| File name | Type | Size |
|--|------|------|
| CAQ MANAGEMENT COMMITTEE RESOLUTIONS REGISTER 2023 | DOCX | 17KB |
| CAQ MANAGEMENT COMMITTEE RESOLUTIONS REGISTER 2023 | DOCX | 17KB |

Item #18. Next meeting

Raised by Patricia Habner

MONDAY 24TH APRIL BY ZOOM STARTING AT 9.30AM

Meeting closed at 12.45pm