



Meeting Minutes

Date	Tue 23 May 2023 10:45
Type	Committee Meeting
Location	Sports House

Attendees

Habner, Patricia	Mathiesen, Joan	Nelson, Marilyn
Reynolds, Paul	Silk, Willy	Turner, Beryl
Turner, John	Widin, Sarah	van Barneveld, John

Apologies

Czarski, Jacek

Guests

Penny Verrall - Eildon

Meeting items

Item #1. Vale (raised by Willy Silk)

Vale - Tilly de Jong (formally a member of Windsor). Tilly was a gentle and kind lady who rode her push bike to croquet and home (Zillmere to Windsor) for many years until her sight failed. She passed away aged 87.

Item #2. Conflict of Interest (raised by Patricia Habner)

There were no conflicts of interest.

Item #3. Minutes of last Meeting (raised by Willy Silk)

The Minutes from the April 24th meeting were approved. All were in favour.

Associated files

1. Croquet Queensland Mon 24 Apr 2023 Meeting Minutes.pdf

Download: <https://cdn.revolutionise.com.au/meetings/tyehj5omilntjh3m.pdf>

Item #4. Business Arising (raised by Willy Silk)

There was no business arising from the April minutes.

Item #5. Actions arising Register 2023 - 6 (raised by Willy Silk)

Actions arising register:

1. Visit to Regions - The President and Vice President attended the BSR May meeting. The visit to the BN region has been organised and the Vice President will attend. The visit to the GCT region is set for the 26th June and the President and Treasurer will attend. The DDR delegate was asked to organise a date for a visit from MC members. A visit to CQR is still to be organised.

30. See General Business

50. Heat Policy - The Vice President is finding it difficult to produce a suitable policy for all of Queensland. It was suggested that she contact the Bureau of Meteorology for information. More investigation is needed.

70. Flow chart for procedure for complaints and grievances - The President will send a copy to be added to the webpage. A discussion will be held between the President, Vice President, Treasurer and Secretary regarding the headings and where articles should be placed.

71. Definitions and disclosure of Honorariums - A Special General meeting (zoom) needs to be organised to disclose the honorariums. This was omitted at the AGM.

72. CAQ Inter-regional Pennants - The secretary presented a list of conditions and information needed for these events. A copy with changes will be sent to all regions. These events need to be advertised on revsport. Before the 2024 Calendar is prepared a discussion will be held to determine if the Inter-regional Pennants will continue to be viable.

73. Quarterly reports from co-ordinators - Co-ordinators will be reminded to send their quarterly reports for the June 27th Meeting.

Associated files

1. Actions Rising Register - 6.xls

Download: <https://cdn.revolutionise.com.au/meetings/atjoyw08prnjxnic.xls>

Item #6. CAQ MC resolutions register 2023-6 (raised by Willy Silk)

Associated files

1. CAQ MANAGEMENT COMMITTEE RESOLUTIONS REGISTER 2023 No 6.pdf

Download: <https://cdn.revolutionise.com.au/meetings/ds8rqh1cqafzpitl.pdf>

Item #7. Correspondence (raised by Willy Silk)

Correspondence:

1. Ricochet amended Rule books - When the amendments have been approved, new Ricochet rule books will be ordered. Clubs and current Ricochet referees will be sent a copy.

2. Confirmation of DDR visit by temporary MPIO - This session will be held the 26th May at West Toowoomba.

3. New ACA Handicap Golf Cards - It is not feasible and too costly to print these cards.

Item #8. President's Report (raised by Willy Silk)

The President attended the MPIO sessions at the Sunshine Coast and Brisbane. These sessions were very well attended by representatives from clubs in the regions. The Presenter, Mr Mark Stephens, is a very experienced MPIO and consultant for other sports. Queensland's MPIO, Alison Love has an excellent background in handling the role of our MPIO, and Queensland's Complaints officer, Glenn Wran is very experienced in handling complaints and law. The sessions have been offered to all regions and the main objective is to have a competent MPIO and Complaints officer in every region. Each session outlines the types of complaints and the procedures in the form of a Flow chart. The target is that each region will have officers in place in the next year.

A great effort was made by the Central Queensland Clubs and Greg Bury to host a "Come and Try" day at Gracemere to try and boost membership. Flyers were dropped in letterboxes and posted everywhere. A BBQ for all was organised. Everyone was disappointed with the unsuccessful results.

Information from ACA

ACA is moving fast on rebranding the state logos. The National data base is waiting on the decision of which company will be used. The Coaching Academy platform will be live in the next few weeks.

Item #9. Treasurer's Report (raised by John Turner)

Associated files

1. CAQ Balance Sheet April 2023.pdf

Download: <https://cdn.revolutionise.com.au/meetings/hxcleyyr8l0onuhf.pdf>

2. CAQ P&L April 2023.pdf

Download: <https://cdn.revolutionise.com.au/meetings/t4a8fsgohntgmwje.pdf>

3. CAQ Treasurer Report Summary April 2023.pdf

Download: <https://cdn.revolutionise.com.au/meetings/rz0u0mpkbadocdvn.pdf>

4. CAQ Treasurer Written Report April 2023.pdf

Download: <https://cdn.revolutionise.com.au/meetings/l2ngmz9snqvhkgtt.pdf>

Item #10. Governance Report (raised by Sarah Widin)

1. Draft Job Description - President - and Briefing paper - This will be held over until next month
2. Question from BNR Delegate - "what categories of membership currently exists" - Affiliated members only.

Associated files

1. Governance meeting report for the CAQ meeting from 26th April 2023.docx

Download: <https://cdn.revolutionise.com.au/meetings/lwa2nbv5qdkpzmtu.docx>

2. Governance meeting 26th April 2023.docx

Download: <https://cdn.revolutionise.com.au/meetings/pouxu5hl1mubzwgm.docx>

Item #11. General Business (raised by Willy Silk)

General Business:

1. EOI for U21 co-ordinator - two responses.

Resolution: "that Joy Wright be appointed the U21 co-ordinator. All in favour.

Replies will be sent to both interested parties.

The EOI and appointment of the Schools co-ordinator will be actioned when the ACA Schools program is completed and available.

2.1 Application for Funding from SCR

Resolution: "that the funding application from SCR be approved". All in favour.

2.2 Application for funding from BNR

Resolution: "that the funding application from BNR be approved". All in favour.

Item #12. Registrar's Report (raised by Willy Silk)

Associated files

1. Copy of 2023 CAQ May Membership Report.xlsx

Download: <https://cdn.revolutionise.com.au/meetings/5uvger9soruruscp.xlsx>

Item #13. Reports, other Minutes, Newsletters (raised by Willy Silk)

Reports:

1. Progress report on 2024 Nationals
2. Summary report of results from Gateball inter-regional Pennants
3. TR report for GC Open Singles - Send acknowledgement of Incident report to Hedi.
4. TM report for GC Open Singles
5. TR report for 1st/2nd Assn eights
6. TM report for 1st/2nd Assn eights
7. TR report and Incident Report for CAQ Golf Mixed Doubles - Send to MPIO.

Meetings

1. Minutes/reports from 1st May SCR meeting
2. BNR May minutes

Newsletters:

1. ACA Autumn edition of online magazine
2. Bribie Island May Newsletter

Item #14. Next meeting (raised by Willy Silk)

ZOOM

Tuesday 27th June starting at 9.30am