



Meeting Minutes

Date	Tue 29 Aug 2023 09:37
Type	Committee Meeting
Location	zoom meeting

Attendees

Atkinson, Carole Christine	Czarski, Jacek	Habner, Patricia
Nelson, Marilyn	Reynolds, Paul	Silk, Willy
Turner, Beryl	Turner, John	van Barneveld, John

Apologies

Mathiesen, Joan	Widin, Sarah
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Meeting items

Item #1. Vale (raised by Willy Silk)

No vales were received.

Item #2. Conflict of Interest (raised by Patricia Habner)

There were no conflicts of interest.

Item #3. Minutes of last meeting (raised by Willy Silk)

Resolution: that the Minutes of the 25th July 2023 be accepted and approved.

Associated files

1. July 2023 mnotes.pdf

Download: <https://cdn.revolutionise.com.au/meetings/ydhww0cp6obqymr.pdf>

Item #4. Business Arising (raised by Willy Silk)

Item #5. Actions arising report 2023 (raised by Willy Silk)

Associated files

1. Actions Rising Register - 7.pdf

Download: <https://cdn.revolutionise.com.au/meetings/vfcnwxlzk8sb2csg.pdf>

Item #6. CAQ Management Committee resolutions register 2023 (raised by Willy Silk)

Associated files

1. CAQ MANAGEMENT COMMITTEE RESOLUTIONS REGISTER 2023 No 7 .pdf

Download: <https://cdn.revolutionise.com.au/meetings/pngue6njlaw2bqgb.pdf>

Item #7. Correspondence (raised by Willy Silk)

Resolution: that all correspondence be accepted.

Item #8. President's Report (raised by Patricia Habner)

Progress report on CAQ recommendations on complaint tabled.

The letter of concern - a reply will be sent.

The President travelled to CQR and visited all the clubs. This was a positive visit and clubs were very welcoming. The major concerns for the region were again membership, and training of players, referees and coaches.

The CAQ has been successful in gaining a grant for the next 2 years from the Department of Tourism, Innovation, and Sport. The details are being finalised.

Resolution: that the President's report be accepted.

Item #9. Treasurer's Report (raised by John Turner)

Notice re Special General Meeting

The Treasurer will send the motion for the SGM to the secretary.

Resolution: that the financial reports be accepted and ratified.

Associated files

1. CAQ Balance Sheet July 2023.pdf

Download: <https://cdn.revolutionise.com.au/meetings/9qluwmm9ghgilrrw.pdf>

2. CAQ P&L July 2023.pdf

Download: <https://cdn.revolutionise.com.au/meetings/6yhehvtrkaumdy7u.pdf>

3. CAQ Treasurer Report Summary July 2023.pdf

Download: <https://cdn.revolutionise.com.au/meetings/vnafbwxdvbat86gs.pdf>

4. CAQ Treasurer Written Report July 2023.pdf

Item #10. Web Officer Report (raised by John Turner)

It was requested that the CAQ Minutes be placed as an item in the headings under the Library.

Action: John will change the Webpage.

Resolution: that the IT Officer's report be accepted.

Associated files

1. Web Officer Report July 2023.pdf

Download: <https://cdn.revolutionise.com.au/meetings/wlmvu9oguxefhex4.pdf>

Item #11. Governance Report (raised by Sarah Widin)

The Chair of the Governance sub-committee was absent so all matters relating to governance will be dealt with at the September MC meeting.

1. Risk Management - held over from last meeting
2. Regional Committees - for approval
3. Resolution wording for conduct of meeting - for approval

Item #12. General Business (raised by Willy Silk)

1. CAQ Inter-regional Pennants -

Resolution: The MC resolved to cancel the CAQ Golf and Ricochet Inter-regional Pennants for 2023 due to lack of team entries. Only the CAQ Gateball Inter-regional Pennants will be played in 2024.

2. TM and TR report forms - Action: The secretary will check that the correct forms are on the webpage and organise to change forms if necessary.
3. "Getting ready for July 2024 changes" / your rights, crime and the law / accountability / effects of changes to the Incorporation Act - President attended meeting. A deeper discussion will be required once all MC members and MPIO have examined the paper. There will be 9 months for Management to visit the regions to discuss the upcoming changes.
4. Questions from SCR Nationals 2024 chair - Centre peg, Hoops at Caloundra - these questions need to be answered by the ACA Tournament committee. Action: the secretary will email the 2024 Nationals chair to explain process.
5. BNR delegate - "editable forms instead of PDFs" . **Answer:** Revsport does not allow for a maro submit button to be included on forms. The MC will look at all forms once the ACA Database is finalised and up and running.
6. BNR delegate - Discussion on current state Association singles championship entry numbers for both Men and Women - the MC acknowledged the low entry numbers in Association events. Discussions have been held and the next 6 months will be dedicated to encouraging croquet players to give Association a go.
7. BNR committee - two questions - i. Are the regional committees sub committees, ii. What does CAQ do for its \$95 from each member annually. **Answer i.** Regional committees are committees. **Answer ii.** A third of the \$95 is paid to ACA, the remainder is allocated to meeting the objectives of the Queensland Association (see constitution). Action: the Treasurer will produce a circle of expenses.

8. BSR committee - Questions from regional meeting:

i Follow up on commitment made by CAQ President at the BSR May 2023 meeting to investigate the barrier to progress for high handicap players through the AC handicap systems. **Answer:** The President hosted a zoom meeting with Association players to discuss ways to increase Association numbers. It has been suggested that regions host a Doubles event - Masters and Apprentices - for their region players so there will be no travel costs involved. **Action:** Management to follow up on this.

ii CAQ Resolutions register (28th Feb 2023)9.4.4 - that the President approach top players from other states to hold training sessions. **Answer:** This will not be going ahead due to unavailability of top players.

iii. Can CAQ please advise when the ACA will be providing the recently qualified GC and AC coaches their internet login for logging their coaching hours? If the coaches do not log their coaching hours, then they may lose their accreditation, however the logins have yet to be provided. **Answer:** The CAQ Coaching co-ordinator has contacted the National coaching co-ordinator several times but has not been successful in getting logins to the coaches. When these new coaches did their training they were given a paper copy of the log book which can be used to record hours. The co-ordinator will keep reminding the National co-ordinator of the need for login passwords.

iv. Has CAQ considered passing on their old computers to deserving clubs. **Answer:** The Secretary and the Assistant Secretary have been supplied with new computers. One of the old ones has been allocated to the CAQ Coaching co-ordinator and the other will be kept as a spare.

v. Are there any marketing plans in place to promote the sport and increase membership? **Answer:** When the new ACA logo is released this month, the MC can start looking into new promotional material. ACA has plans to market croquet as a whole sport. The MC would appreciate anyone interested in marketing croquet to contact the office.

9. BSR committee - Resolution for consideration - "that payment of honorariums be suspended for one year (2024) to be replaced by payment of actual expenses". More discussion is needed on this matter and will be considered at the September meeting.

10. BSR committee - Resolution: that an independent person or body be appointed to review and recommend on the payment of honorariums, with particular attention to their merit and relativity. More consideration is needed and costing be accounted for.

Action:BSR delegate asked to look into costing and where to find such a person. Resolution to be held over until the September meeting.

11. ACA Meeting of National Association referees committee - Is CAQ sending anyone or giving Liz Fleming any information or questions that needs to be presented at the meeting'. This item will be discussed at the Zoom meeting to be held on the 30th August with Senior AC referees.

12.. CAQ Association co-ordinator's proposal for development training.

Resolution: that the development training proposal for Association players be approved and any costs to come out of the Association co-ordinator's budget.

Item #13. Registrar's Report (raised by Willy Silk)

Associated files

1. Copy of 2023 CAQ August Membership Report.pdf

Download: <https://cdn.revolutionise.com.au/meetings/mfjoxnsvu0po3isp.pdf>

Item #14. Other Reports, Minutes, Newsletters (raised by Willy Silk)

Newsletters

1. Bribie Island CC August Newsletter
2. ACA Winter Newsletter
3. Issue 4 Croquet Newsletter

Reports

1. TM and TR reports for CAQ Golf President's Medal
2. TM and TR Reports for CAQ Association Men's Singles
3. TM and TR Reports for CAQ Golf Doubles 6+
4. TM and TR reports for CAQ Association Women's Singles
5. TM and TR reports for CAQ 2nd and 3rd Golf Eights
6. TM and TR reports for Gateball State championships

Minutes (regions and ACA)

1. BNR July Minutes
2. ACA July Minutes
3. SCR August Minutes

Miscellaneous

1. Acticle from Gateball
2. Acticle from Gateball - State Championships
3. Copy of CAQ Trophies register

Item #15. Next meeting (raised by Willy Silk)

Meeting closed at 1.35pm

Next meeting will be on WEDNESDAY 27thSEPTEMBER BY ZOOM STARTING AT 9.30AM.

The SGM will be held on Tuesday 26th September followed by a forum. The meeting will start at 10am. Zoom will be available.

The October MC Meeting will be held at Sports House.