

## Meeting minutes

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<b>Date</b>	Tue 25 Jun 2024 09:30
<b>Type</b>	Committee Meeting
<b>Venue</b>	zoom meeting
<b>Attendees</b>	Dave Luxmoore; Helen David; Joan Mathiesen; John van Barneveld; Paul Reynolds; Penny Verrall; Sarah Widin
<b>Apologies</b>	Carole Christine Atkinson; Patricia Habner
<b>Absences</b>	Paula Jean Atkinson
<b>Guests</b>	John turner if requested by MC members during meeting

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### Item #1. Conflict of Interest

Raised by Sarah Widin

As previously noted

### Item #2. Minutes of Previous Meeting

Raised by Sarah Widin

Approve minutes of 28 May 2024 with an amendment raised by WB delegate . Remove word **acknowledgment** to **MC discussed the issue and resolved to seek legal advice**

#### Attached files

File name	Type	Size
<a href="#">Croquet Queensland Tue 28 May 2024 Meeting Minutes</a>	PDF	21KB
<a href="#">CAQ meeting 28th May amendment to minutes</a>	DOCX	22KB

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### Item #3. Business Arising

Raised by Sarah Widin

1. Discussed referee budget for Ricochet. WB delgate Joan identified that not all the budget money will be used. Noted by Helen David Treasurer
2. Referee kits, SW to follow up and order with logo
3. VM vests ordered, awaiting delivery

#### Attached files

File name	Type	Size
<a href="#">REFEREE BUDGET ACA RICOCHET CHMP 2024</a>	XLSX	15KB

## Item #4. Actions Register

Raised by Sarah Widin

### Attached files

File name	Type	Size
<a href="#">June action register</a>	DOCX	30KB

## Item #5. Resolution Register

Raised by Sarah Widin

### Attached files

File name	Type	Size
<a href="#">QLD Resolution register</a>	DOCX	33KB

## Item #6. Correspondence

Raised by Sarah Widin

### Attached files

File name	Type	Size
<a href="#">Accessing Croquet Academy Resources</a>	PDF	210KB
<a href="#">correspondence june</a>	DOCX	16KB
<a href="#">InviteLordMayorBrisbane</a>	DOCX	13KB
<a href="#">Notice of Special General Meeting July 2024 (1)</a>	PDF	749KB
<a href="#">Ross Rillie response</a>	DOCX	14KB
<a href="#">CTS 10931-24 Letter to Mrs P.Habner</a>	PDF	138KB
<a href="#">CTS 06844 - 24 - Letter to Ms Habner</a>	PDF	100KB
<a href="#">TR Report Qld Open Doubles 8 9 June 2024</a>	DOCX	45KB
<a href="#">2024 06 CAQ TM Report 48727</a>	DOCX	41KB
<a href="#">Tournament Referee Report - Rockhampton - 2024</a>	PDF	158KB
<a href="#">Incident Report Rockhampton - 2024</a>	PDF	282KB

## Item #7. Governance

Raised by Sarah Widin

No Governance committee report for this past month

## Item #8. President's Report

Raised by Sarah Widin

### Attached files

File name	Type	Size
<a href="#">Acting President report</a>	DOCX	12KB

## Item #9. Treasurer's Report

Raised by Sarah Widin

motion from Treasurer

treasurers report be accepted. Invoices approved and payments ratified as listed.

seconded by Penny Verrall

Finance meeting to be organised on Pat Habner's return. Need to understand the various grant's and timeframes. TBA by Treasurer and VP

Dick Byres keen to meet with Treasurer , VP and President asap to check CAQ's financial responsibilities for GC Nationals TBA

### Attached files

File name	Type	Size
<a href="#">CAQ Finance Report May 24</a>	XLSX	63KB

## Item #10. General Business

Raised by Sarah Widin

1. Admin officer role applications discussed , decision made to advertise more widely. SW to contact employment agencies with Job Description
2. John Turner was invited into the meeting to discuss his motion
3. Motion - Commencing 1 July 2024, Affiliated clubs will be required to MANAGE the ADDITION and REMOVAL of NEW and EXISTING MEMBERS, using the existing permissions provided to club administrators of Revolutionise Sport. **Supported by MC with the acknowledgment that clubs will need guidance, support and written information.**
4. Motion Commencing 1st July 2024, members of Croquet Queensland will be able to change their member PROFILE details including the following: Password, Home Address, Phone number, Email address, Date of Birth, Handicap and Index (following a change during a competition), using their existing login details to access their personal account on Revolutionise Sport. **Not supported at this time.**
5. Request from AC coaching coordinator for coaching equipment , quote agreed to by MC members for video recording I pad, sunhood equipment . SW to inform coaching coordinator , needs to be registered on Asset register when purchased.
6. Tweed Heads request for funds not supported.
7. Election of President discussed at length. Constitution discussed. WB delegate proposed a motion that CAQ call a special meeting of the management committee, seconded by DD delegate. Lengthy discussion with agreement that 14 day notice prior to the next meeting brings the President in attendance in July. Motion voted to be voted by members to not progress to a special meeting but prior to vote WB delegate agreed to wait for next meeting. BSR delegate agreed to delay his resolution re tenure of President . VP requested that mention of tenure of VP be removed as not relevant to the issue. Treasurer proposed a motion to seek legal advice , seconded by BNR delegate. Vote agreed to by members to support this motion. SW to contact CAQ lawyer for legal advice.
8. WB delegate informed us that she is now the TM for ACA Ricochet tournament , for noting.
9. Request that agenda be available to members one week prior to meeting . Agreed.

## Attached files

File name	Type	Size
<a href="#">Admin applications</a>	DOCX	12KB
<a href="#">proposed motion JT re rev sport</a>	DOCX	14KB
<a href="#">Sun-Hood-1-1024x715</a>	JPEG	68KB
<a href="#">Quote QU0286</a>	PDF	76KB
<a href="#">51oVRo17MpL._AC_UF894,1000_QL80_</a>	JPG	41KB
<a href="#">MPIO request</a>	DOCX	13KB
<a href="#">Tweed Heads request for funds</a>	DOCX	14KB
<a href="#">coaching training system</a>	DOCX	14KB
<a href="#">Election of president (1)</a>	DOCX	17KB

## Item #11. Next meeting

Raised by Sarah Widin

Next Meeting 23 July 9:30 am